

Appendix G



Local Joint Committee APPLICATION FORM

PLEASE CONTACT YOUR LOCAL COMMUNITY REGENERATION OFFICER FOR HELP AND SUPPORT IN COMPLETING YOUR APPLICATION - CONTACT DETAILS AT THE END OF THE FORM

PLEASE STATE THE LOCAL JOINT COMMITTEE YOU ARE APPLYING TO:	LOCAL JOINT COMMITTEE 10		
1. PROJECT TITLE :	LONDON & TERN		
2. LOCATION OF PROJECT ACTIVITY:	RESURFACING OFFINGTON VILLAGE HALL CAR PARK.		
3. PROJECT START DATE:	WHEN FUNDING IS IN PLACE	4. COMPLETION DATE:	ESTIMATE 2 WEEK PROJECT
5. APPLICANT DETAILS:			
Name of Organisation or Group -	OFFINGTON VILLAGE HALL COMMITTEE		
Name of Key Contact			
Contact Address			
Postcode			
Telephone			
Email			
6. TYPE OF ORGANISATION:	CHARITABLE ORGANISATION COMPRISING MANAGEMENT COMMITTEE RESPONSIBLE FOR PHYSICAL AND FINANCIAL UPKEEP OF COMMUNITY BLDG		
7. REGISTERED CHARITY/CO NO.:	7102582		
8. VAT NO.:	N/A		

9. BANK ACCOUNT DETAILS

Bank Name

Bank Address

Bank Account Name

Bank Account No.

Bank Sort Code

10. PROJECT DESCRIPTION

Include the overall purposes and aims of the project and the main activities.

Uxington Village Hall has recently benefited from Lottery Funding to facilitate a small extension and a complete refurbishment of the existing structure. The building is now properly insulated, with rescheduled toilet provision to allow full disabled access. This community building is now attractive, comfortable, accessible and affordable to all sections of the community and is proving to be hugely popular. The facility is now enjoyed by a diverse cross section of the community from across the county; W.I., martial arts, cycling club, sugar craft guild, band rehearsals, theatre groups, and social functions for the neighbouring community and private hires.

The committee still have a number of relatively small issues to address to complete the project, as and when funds permit. However the committee feel the present condition of the adjacent car park presents serious health and safety risks, and therefore would like to address this as a matter of urgency.

The committee would like to apply for funding to resurface the car park.

11. NEED AND DEMAND:

What is the evidence that justifies the project activities? To what extent is the project needed? Detail any consultation you have undertaken. What is the scale of demand for the project activities? Does demand vary across the area of benefit, or by different groups of people?

The existing car park, which lies immediately adjacent to the village hall, has an existing concrete drive around the perimeter. The surface is irregular due to inadequate base layer, and the surface cover is made up of irregular size stone chippings. There are significant size pot holes covering the whole area.

In the present condition it poses a major health and safety risk to all users, particularly at night. The venue is promoted as being accessible to all, but this is only relevant from the footpath running alongside the hall. The existing car park does not satisfy a minimum standard.

12. ADDED VALUE

In what ways will the project be additional to what is already being done?

Resurfacing the car park will virtually complete this major project in Lynton.

A huge amount of work has been undertaken by the village hall committee over the past 5yrs, applying for Lottery Funding, organising fund raising within the community, and finally overseeing the build project over a 4 month period.

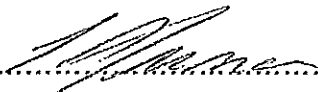
Resurfacing the car park ~~is~~ is essential to support the commitment to "access for all".

13. FINANCIAL INFORMATION:

Please complete the table on the next page, giving as much detail as possible on the costs and funding required for your project activity.

14. APPLICANT CERTIFICATION

I am applying on behalf of my organisation to the Local Joint Committee for financial assistance. I confirm that the information supplied above is correct to the best of my knowledge and enclose the Minutes from the meeting that approved the bid or letter of support from the Chairman of the group or organisation. I have read and understand the LJC Financial Procedure Notes and confirm acceptance of their requirements

SIGNATURE: 

POSITION: TREASURER

DATE: 9/09/09

FINANCIAL INFORMATION to be completed by all applicants

Project Costs: List anticipated items of expenditure below	£	
RESURFACE CAR PARK	20,182.50	
TOTAL PROJECT COSTS	20,182.50	(including V.A.T. @ 15%)
Project Funding: List anticipated project income or grant funding (including LJC Grant applied for) and any contributions in kind.	£	Confirm status of funding eg: Secured/unconfirmed/applied for etc
OFFINGTON VILLAGE HALL GUILD FUNDS	1,000.00	
LJC GRANT APPLIED FOR	19,182.50	
TOTAL PROJECT FUNDING (should equal total project costs)	20,182.50	
Please confirm how much funding you are seeking from the Local Joint Committee?	19,182.50	

Depending on budget pressures the Local Joint Committee may need to consider a reduced offer of funding. Please describe what the impact on your project activity would be if less funding were available.

As this is a significant financial commitment the project would not go ahead as the village hall funds could not support this level of expenditure.



I.S.B. GROUNDWORKS LTD

29 Harlescott Crescent
Shrewsbury
SY1 3AU

Tel: (01743) 343 185
Mobile: (Ian Bailey) 07970 482 650
(Steve Bailey) 07980 818 694

Driveways, Patios, Brickwork, Extensions, Drainage, Dropped Kerbs, Asphaltting, Fencing.

Linda Truman
The Old vicarage
Uffington
Shrewsbury
SY4 4SN

08.09.09

Dear Linda

Thank you for the courtesy extended to me on my recent visit to the village hall. I have pleasure in enclosing our quote for your perusal.

REF: Car park surfacing. 735m²

Please find our price for the following works,

- To excavate to reduce levels of car park.
- To import sub-base.
- To lay new surfacing.
- To leave site clean and tidy.

Cost of works.

£ 17,550.00

Cost of works, (including kerb renewal).

£ 19,490.00

Included in our charge, we will supply all necessary plant, materials and labour to carry out the project. *All prices are exclusive of vat.* If you have any questions please do not hesitate to contact us. I look forward to receiving your instructions.

Yours truly, for I.S.B. Groundworks,

S. Bailey

Please visit our web-site at www.isbgroundworks.co.uk for a brief description of our services.

Mr. M. Mead
Community Regeneration Officer
Shropshire Council
Shirehall
Shrewsbury SY2 6ND

9th.Sept.2009.

Dear Mr. Mead

As chair of Uffington Village Hall Committee I would like to emphasise how important it is to us to have the car park resurfaced to enable us to comply with health and safety requirements. We are particularly concerned that, at present, the poor state of the surface makes it difficult for both wheelchair users and people with other mobility problems.

A smooth and safe surface to the car park would, now that the hall has been extended and refurbished to a high standard, improve the overall appearance of the site. We know that many people when considering making bookings visit the site beforehand and the Committee believe that a well surfaced and presentable car park, comparable to other community car parks in the area, would improve the use made of the hall for both private events and by public organisations.

We know that our request for a grant to carry out this work will be considered carefully and we would hope for a successful outcome to our application.

Yours sincerely

Barbara Ashton

Mrs. Barbara Ashton
Wharf Cottage
Uffington, Shrewsbury, SY4 4SQ